



20TH SINO CONFERENCE

10 - 13 September 2024 | Bangkok, Thailand

OFFICIAL SPONSOR



JOINTLY ORGANIZED BY





Welcome to Sino – International Freight Forwarders 20th Annual Conference Pre-Conference Information

(Very Important – Please Print This Out!)

The details below contain very important last-minute information which you should print out and use as a checklist and reference for the conference.

CONFERENCE ID

In order to facilitate quicker onsite registrations for everyone, please print out your Conference ID and present it to us when you do your onsite registration. It will help all members to avoid long queues.

1. Go to the conference website: <https://www.sinoconference.com/sino2024/info/>
2. Move your mouse cursor towards the lower-left hand side of the webpage banner to where it says 
3. Click on **Print Your Conference ID**
4. Enter your One-on-One username and password
5. Click 
6. Present to conference staff at the Registration Counter when you do your onsite registration.

Your conference details

Important: In order to allow us to better prepare so that delegates can register as comfortably and efficiently as possible, WCA have strongly requested that all delegates would print below details and give us at the register desk. We thank you in advance for your corporation.



[ID#347] Mr. Douglas Archer

Conference Manager

WCAworld

Miami, FL, United States of America



ONSITE REGISTRATION

Everyone must do an onsite registration to pick up their conference bags, badge, and other materials. Onsite registration can be done during these times and places:

Date	Time	Venue
Monday, 9 September 2024	14:00 – 20:00 hrs	Registration Area (22 nd Floor)
Tuesday, 10 September 2024	09:00 – 21:00 hrs	
Wednesday, 11 September 2024	09:00 – 21:00 hrs	
Thursday, 12 September 2024	09:00 – 17:00 hrs	
Friday, 13 September 2024	09:00 – 17:00 hrs	

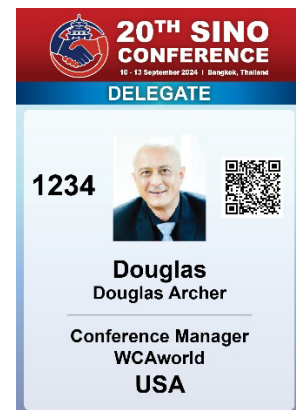
We recommend that you do this upon arrival to avoid the rush that happens just before the welcome cocktail reception starts. To speed up the process, please don't forget to print out and bring your **Conference ID** (as mentioned above)

NAME BADGES & SECURITY

NAME BADGES MUST BE WORN AT ALL TIMES !
NO BADGE – NO ACCESS !!

(The Conference Organizers take this policy very seriously and you will NOT be given access to the function venues if you do not have a name badge)

- Name badges apply to ALL functions including the One-on-One Meetings, Cocktail Receptions, breakout meetings and social functions, and the Gala Dinner. The only functions they are not required for are tour and golf.
- Name badges are given to delegates during the Onsite Registration only.
- In addition to name badges, there will also be facial scans when entering function venues.



CONFERENCE AGENDA

Please visit to view the full agenda www.sinoconference.com/sino2024/info/#agenda.

EVENT LOCATION



Centara Grand & Bangkok Convention Centre at centralWOrld

Address: 999, 99 Rama I Rd, Pathum Wan, Bangkok 10330

Phone: +66 (0)-2-100-1234

Website:

www.centarahotelsresorts.com/centaragrand/

AIRPORT TRANSFERS

Airport transfers are NOT provided and are NOT included in your conference fees.

You can book your airport transfers directly with Centara Grand & Bangkok Convention Centre CentralWorld via email to sineenartpr@chr.co.th, or use a taxi from the airport taxi queues.

GETTING AROUND BANGKOK

Access to Bangkok Convention Centre at CentralWorld is easily available by car, coach and BTS Skytrain which also links to MRT Subway network.

BTS Skytrain – The routes access most of the city center. The fee costs around USD 1 - 2 per trip. Discover more details on www.bts.co.th

MRT Metro – The underground subway connects to the BTS Skytrain bounding to different areas in the city. The fee per trip costs USD 1 -2. Discover more details on metro.bemplc.co.th.

Taxi – Taxi is available everywhere in the city at a reasonable price.

Bus – With hundreds of routes across the city and beyond, the price is aligned to the speed and level of comfort available in air-conditioning and fans. Find more information on <https://thailandawaits.com/how-to-get-around-bangkok/>

Grab – Make your travel easier, book your ride through Grab application. See more details on www.grab.com

WEATHER

September is rainy season in Thailand. The weather is generally hot and humid with high probability of rain during the evenings and early mornings. The average daily temperature ranges from 25°C (77°F) to 32°C (90°F).

ONE-ON-ONE MEETING SCHEDULER

Note that your One-on-One Meeting Schedule is updated daily to the WCAworld Events App. You can use the meeting schedule provided on the App instead of lining up to pick up your paper schedule from the registration counter each morning.

If you still prefer to have a paper version, then you can pick up the most updated One-On-One Schedule each morning from the Registration Counter each morning before the meetings start.

The One-on-One meeting scheduler will close for the first time on Tuesday, 10 September 2024 at 21:00 hrs Bangkok Time (GMT+7) and then re-open as per the following schedule:

Date	Color	Pick Up Time	Scheduler Operating Hours
Wednesday, 11 September 2024	Yellow	09:00 – 10:00 hrs	09:00 – 21:00 hrs
Thursday, 12 September 2024	Pink	09:00 – 10:00 hrs	09:00 – 21:00 hrs
Friday, 13 September 2024	Green	09:00 – 10:00 hrs	-

Sample
One-on-One Schedule
For WEDNESDAY

Time	[ID#.....]	Table/ Booth No.

Sample
One-on-One Schedule
For THURSDAY

Time	[ID#.....]	Table/ Booth No.

Sample
One-on-One Schedule
For FRIDAY

Time	[ID#.....]	Table/ Booth No.

ONE-ON-ONE MEETING FORMS

The following two forms will be available at the Registration Counter and Help Desk during the conference.

One-on-One Communication Sheet: Used for sending messages to others during the One-on-One Meetings. If you need to contact someone to [cancel](#), [postpone](#), or [set up a meeting with someone urgently](#) then you can fill in one of these forms and WCAworld staff will deliver them for you.

No Show Record: Please fill in this form if a member does not show up for a pre-scheduled meeting appointment. Members who continuously miss their meeting appointments will be sent warnings from the conference organizers and possibly banned from attending future conferences organized by us.

One-on-One Communication Sheet

Date _____

Cancel a meeting Re-schedule

From	To
ID# : _____	ID# : _____
Name : _____	Name : _____
Company : _____	Company : _____

Meeting Point : Registration Counter Help Desk 1
 Help Desk 2 Other _____

Meeting Date : _____ Meeting Time : _____

Contact Number : _____ Email Address : _____

Message : _____

Note :

1. One-on-One Communication Sheets are used for Communicating appointment changes with intended persons on the same day. If you would like to cancel, re-schedule, or make new appointments for the next day(s), please do this through the conference website (onl Scheduler via your own computer, WCA app or at our business center).
2. Please note that this is one-way communication, you might not receive feedback from the receiver. Therefore, full details provided with a business card attached are required.
3. All appointments will be designated to one of the meeting points, but we cannot guarantee the meeting confirmation from our side.
4. Please return this sheet at least 1 hour before the meeting time.

For Staff Only

Location of ID# : _____

onl Time : _____ Table No. : _____
 onl Time : _____ Table No. : _____
 onl Time : _____ Table No. : _____

NO SHOW RECORD

Your Details

Name : _____ ID : _____
 Company : _____

No Show Details

Name : _____ ID : _____
 Company : _____

Date : _____ Meeting Time : _____

Remarks or Comments:

EVENTS APP

No more queuing to pick up your One-on-One Meeting Schedule! Delegates can search “WCA Events” in the Apps Store and Play Store or scan one of the below QR Codes.



Features:

- Schedule One-on-One Meeting Appointments
- View your One-on-One Meetings schedule (no need to pick up paper version)
- Conduct text chats with other members at the conference venue
- View Attendee profiles
- View Conference Agenda
- View One-on-One Floor Plan
- Emergency Contacts
- Latest Announcements

SPONSOR GIFTS

All sponsors will be presented with their gifts on stage during the Welcome Cocktail Reception on Tuesday, 10 September 2024 at 19:00 – 21:00 hrs at BCC Hall A1 (22nd Floor).

GALA DINNER

Gala Dinner is included in all registration fees. There are two menu choices available for the gala dinner: Chinese set or Indian-Vegetarian. Delegates who want Indian-Vegetarian food must seat themselves at one of the tables designated as “INDIAN-VEG”. All other tables will have Chinese food served to them.

All tables are free seating unless you are a conference sponsor, or wish to eat Indian-Vegetarian food.



Dress code: smart casual

CONTACTS

CIFA and WCAworld representatives are available 24 hrs. For urgent assistance, please contact us. We will be happy to assist you.

Management Staff	Position	Phone
Mr. Andrew Robins	Director Customer Service	+66 81 846 4461
Mr. Brian Majerus	Vice President WCA	+1 847 800 7226
Mr. Bryce J Barnhart	Vice President, North America	+1 702 378 6309

Mr. Charan Kishore Sharma	Regional Manager-india	+91 981 834 3738
Mr. Chavakan Vitchchakan	Marketing Communications Director - Asia Pacific	+66 85 915 3343
Mr. Damin Wang	Vice President - China	+86 159 2166 2716
Mr. Dan March	CEO	+44 7921 038 568
Mr. Erwin Van Der Genugten	Managing Director EGLN	+31 627 072 470
Mr. Harald Oechsner	Director Wca Ecommerce Network	+1 925 570 8920
Ms. Juliet Shen	Asst. VP - China	+86 135 2408 3443
Mr. Mark Mairowitz	Executive Vp	+1 702 378 9718
Ms. Monica Tappi	VP Europe	+31 655 544 690
Mr. Randy Van Velthoven	Regional Manager Europe	+31 631 799 830
Mr. Reha Erman	Project Coordinator	+1 954 397 9994
Mr. Victor Gomez	General Manager - Asia Pacific, Wca Relocations, WCA Vendors	+66 84 664 9631

Event Staff	Position	Phone
Ms. Alexis West	Marketing	+1 (954) 616 9914
Mr. Anusart Kanjanaisaraporn	IT	+66 87 903 4224
Ms. Chayanit Jitbunjerdkul	International Social Media Specialist	+66 65 892 4182
Mr. Douglas Archer	Conference Manager	+66 86 888 0276
Mr. Joey Kanchanawat	Assistant Conference Manager	+66 91 801 8484
Ms. Lalita Roduner	Conference Support	+66 92 959 5971
Mr. Jen Duangthun	Conference Support	+66 61 946 9425
Ms. Meow Wongkrajang	Conference Supervisor	+66 92 441 9164
Ms. Methawee Thawechart	Marketing Executive	+66 80 446 1614
Ms. Mooktapa Singkhamkoon	Application Developer	+66 65 861 9397
Ms. Mye Chattarika	Conference Support	+66 98 356 1860
Mr. Narong Klinmala	Motion Graphic & Video Editor	+66 96 292 9144

Mr. O-part Korsanan	IT Manager	+66 81 984 4251
Ms. Pui Srinark	Conference Supervisor	+66 86 544 7592
Ms. Puth Sukpakdeetham	IT	+66 82 641 6888
Mr. Tossaporn Meesiri	Application Developer	+66 82 704 0424

For additional information please contact conference@sinoconference.com